



SHORTER
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Shorter University

Campus Safety Office

ANNUAL SECURITY and FIRE SAFETY REPORT

STATEMENT OF CAMPUS SECURITY POLICY

CLERY ACT REPORTING

2026

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Jeanne Clery Disclosure of Campus Security Policy and Campus Statistics Act

The Clery Act requires all institutions of higher education to publish an annual report of security policies and crime statistics. The Higher Education Opportunity Act of 2008 also requires an annual report containing information on campus emergency response and evacuation procedures, emergency notifications, additional hate crime reporting and fire safety policies and statistics. All information contained in this report was also solicited from all campus security authorities. This report is made available to all current and prospective students and employees. Shorter University sends an e-mail to every enrolled student and current employee on an annual basis to notify that the report is available to be viewed which includes a PDF file containing the report. Printed copies are available on request and are available in person at the main Office of Campus Safety, located at Fitton Student Union Room 126, or by contacting the main Office of Campus Safety 706-233-7218.

The Clery report is due by October 1st of each year and must contain certain crime statistics for the most recent three-year reporting period.

The purpose of this publication is to:

- Provide the Shorter University community with an overview of the Office of Campus Safety services
- Share crime statistics required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act
- Inform current and prospective students, staff, faculty, and visitors about the University's policies and programs designed to help them safe
- Share information regarding emergency preparedness and planning
- Share information regarding fire safety, fire statistics, and fire related information

Comprehensive crime statistics for Shorter University are also available online at the U.S. Department of Education, <http://ope.ed.gov/security>.

Rome, Georgia/Floyd County area statistics are also available online at the Federal Bureau of Investigation Uniform Crime Reports, <http://www.fbi.gov/ucr/ucr.htm>.

Office of Campus Safety

Mission

Our primary responsibility is to protect lives and property as well as to maintain an environment supportive of the educational mission of Shorter University.

Responsibilities

The Director, with the assistance of the Assistant Director, oversees this office. Campus Safety employs duty officers and gatehouse officers. All officers are trained in First Aid and CPR. They patrol the campus on foot and by vehicle on a 24-hour basis. They are present to prevent illegal activity, enforce university regulations, check suspicious persons, and to provide assistance and information to the campus community. Members of the office maintain a close working relationship with local, state, and federal law enforcement authorities and other emergency service organizations on matters related to campus security. The office works closely with Campus Life (Residence/Student) partners in assigned buildings to provide training and information to promote crime prevention awareness and to develop healthy relationships with the residents of the buildings.

The Gatehouse

The gatehouse controls and monitors vehicular access to the campus. The Gatehouse is staffed 24 hours per day throughout the year. Permissible vehicles include those with proper decals, as well as those with proper identification, persons attending a scheduled public event, and an expected guest of the campus community. Drivers of vehicles without a Shorter parking decal will be asked to show identification.

Location and Important Telephone Numbers

Campus Safety, Fitton Student Union Room 126: 706-233-7218 (Campus extension 7218)

Gatehouse: 706-295-5334 (Campus Extension 5334)

Emergency: 706-233-7911 (Campus extension 7911)

Preparation of this Report

Shorter University Annual Security Report and Statement of Campus Security Policy (the "Report") is prepared, published and distributed in accordance with the requirements of the Campus Security Act of 1990, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998, the Higher Education Amendments of 1998, and all implementing regulations issued by the U.S. Office of Education (34 C.F.R. Part 668.46; hereinafter the "Regulations").

Policies Followed in Preparing the University Annual Security Report

Each year, personnel from the Shorter University Campus Safety Office collect and compile the statistics, information, and other data required for this Report in accordance with the latest statutory and regulatory requirements.

Campus Safety maintains incident reports on an annual basis. Shorter University Office of Campus Safety records, by date, crimes reported to Shorter University Office of Campus Safety that occurred on "*campus*," or on a "*non-campus building or property*." It is important to note that under the Regulations, each of the foregoing italicized terms has a special definition that requires the reporting of statistics for certain crimes that occur outside the specific geographic boundaries of the campus property owned by Shorter University.

As required by law, Shorter University Office of Campus Safety determines which crime classification to assign to a reported incident by using the definitions of crimes found in the Federal Bureau of Investigation's Uniform Crime Reporting Guidelines (UCR). Shorter University Office of Campus Safety also makes the determination as to whether or not a particular crime can be classified as a "*hate crime*" by using the UCR's definition of that term.

Shorter University Office of Campus Safety compiles its crime statistics based not only on information that it receives directly, but also from crimes reported to the following sources on or near all Shorter campuses: (a) other "*campus security authorities*" (as that term is defined in the Regulations), including Campus Security/Safety Officers, Residence Life personnel, and Campus personnel; and (b) crimes reported to local police authorities. Reports of crimes made by persons or agencies outside Shorter University Office of Campus Safety are solicited by written request from Shorter University Office of Campus Safety. A formal police report of a crime is not necessary for the crime report to be included in the statistical compilation. Crime victims' names are not disclosed in the statistical report.

The statistics and any additions or changes to policy or informational statements are compiled into a draft Report by the Shorter University Office of Campus Safety. The Director of Campus Safety serves as the Campus Security Survey Administrator and submits the annual Report to the Office of Education. The Vice President for Student Affairs notifies all students and employees by email annually of the posting of the Report on the Internet. A paper copy will be provided upon request.

Campus Security Authorities (CSAs)

The Shorter University Office of Campus Safety is recognized as the official law enforcement authority on campus. All crimes should be reported directly to the office.

- Director of Campus Safety, 706-233-7702 (Campus Extension 7702)
- Assistant Director of Campus Safety, 706-233-7218 (Campus Extension 7218)
- Officers of Campus Safety, 706-233-7218 (Campus Extension 7218)
- Student Managers of Campus Safety, 706-233-7218 (Campus Extension 7218)

The Department of Education in **34CFR Part 668** also defines “campus security authorities” as someone with “significant responsibility for student and campus activities”.

Shorter University further defines the following as “campus security authorities”:

- Dean of Students, 706-233-7231 (Campus extension 7231)
- Director of Residence Life, 706-233-7315 (Campus extension 7315)
- Director of Student Life, 706-233-7315 (Campus extension 7315)
- Director of Human Resources, 706-233-7358 (Campus extension 7358)
- Athletic Director and Team Coaches, 706-233-7347 (Campus Extension 7347)
- Graduate Assistant of Athletics, 706-233-7347 (Campus Extension 7347)
- Faculty Advisors to Student Groups

The following are exempt from reporting and are not defined as “campus security authorities”:

- Professional Counselors
- College/University Physicians
- College/University Chaplain

Criminal Activity Off-Campus Involving Students

Shorter University operates no off-campus housing. Approved students live off campus provided that they complete the non-residency application process (for additional information see the Shorter University student handbook). Rome City and Floyd County Police have primary jurisdiction in all areas off campus.

Campus Crime and Arrest Statistics

The information below provides context for the crime statistics reported as part of compliance with the Clery Act.

The statistics in this report are published in accordance with the standards and guidelines used by the FBI Uniform Crime Reporting Handbook and relevant by federal law. Shorter University submits the annual crime statistics published in this report to the Department of Education (ED). The statistical information gathered by the Department of Education is available to the public through the ED website.

A request for statistical information is made on an annual basis to all non-police officials who include Shorter University campus security authorities (CSAs). A written, email, and phone request is also sent annually to representatives of the Rome City Police Department for relevant statistical information.

Clery Act Definitions: Campus Geography

On-Campus: Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to institution's educational purposes, including residence halls; and any building or property that is owned by the institution, but controlled by another person, is frequently used by students, and supports institutional purposes.

On-Campus building/property areas are:

- Shorter University Main Campus - 315 Shorter Avenue Rome, Georgia 30165
- Shorter University School of Education - 105 Shorter Avenue Rome, Georgia 30165
- Shorter University School of Nursing - 103 Shorter Avenue Rome, Georgia 30165
- Shorter University Art Center - 4 Horseleg Creek Road Rome, Georgia 30165
- Shorter University Thornwood Student House -9 Shorter Avenue Rome, Georgia 30165

Non-Campus Building or Property: Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Other Non-Campus Buildings or Property: Any buildings or property owned or controlled by an institution located off campus, in another city or even in another country, which is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonable contiguous geographic area of the main institution.

Other Non-campus buildings/property areas are:

None

Residence halls that are located outside the campus boundaries are captured in the Non-Campus category.

Note: Shorter University does not operate off-campus housing.

Public Property: All public property, including thoroughfares, streets, sidewalks, and parking facilities, that are within the campus or immediately adjacent to and accessible from the campus.

Note: Shorter University's crime statistics do not include crimes that occur in privately owned homes or businesses within or adjacent to the campus boundaries.

Clery Act Definitions: Crime Definitions for Reportable Crimes

Aggravated Assault: Unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. Usually, accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Arson: Any willful or malicious burning or attempt to burn with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another.

Burglary: Unlawful entry of a structure to commit a felony or a theft.

Drug Abuse Violation: The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in the preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or the importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

Larceny Theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

Liquor Law Violations: The violation of local and state law or city ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. There are three classes of motor vehicles: (1) autos, (2) trucks and buses, (3) and other vehicles.

Manslaughter by Negligence: The killing of another person through gross negligence.

Murder/Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Robbery: Taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Sex Offenses-Forcible: Any sexual act directed against another person, forcibly and /or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

- ***Forcible Fondling*** – touching of the private parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will or, not forcibly and/or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- ***Forcible Rape*** – carnal knowledge of a person, forcibly and /or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
- ***Forcible Sodomy*** – oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly and/or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- ***Sexual Assault With An Object*** – use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against the person's will; or not forcibly and/or against the person will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sex Offenses-Non-Forcible: unlawful, non-forcible sexual intercourse (limited to incest and statutory rape).

- ***Incest*** – non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- ***Statutory Rape*** – non-forcible sexual intercourse with a person who is under the age of consent.

Vandalism: To willfully or maliciously destroy, injure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local, state, and federal law.

Weapon Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or deadly weapons.

Clery Act Definitions: Violence Against Women Act (VAWA)

Domestic Violence:

- (1) A felony or misdemeanor crime of violence committed-
 - By a current or former spouse or intimate partner or the victim;
 - By a person with whom the victim shares a child in common;
 - By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
 - By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or
 - By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- (2) Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Dating Violence:

- (1) Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.
- (2) The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- (3) For the purpose of this definition-
 - Dating violence includes, but is not limited to, sexual or physical abuse or threat of such abuse.
 - Dating violence does not include acts covered under the definition of domestic violence.
 - Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Stalking

- (1) Means a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress.
- (2) Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Clery Act Definitions: Hate Crime Definitions for Reportable Crimes

Hate Crime: A criminal offense committed against a person, property, or society which is motivated, in whole or part, by the offender's bias against a race, religion, disability, sexual orientation, or ethnicity/national origin; also known as a bias crime.

Larceny-Theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

- ***Pocket-picking:*** The theft of articles from another person's physical possession by stealth where the victim usually does not become immediately aware of the theft.
- ***Purse-snatching:*** The grabbing or snatching of a purse, handbag, etc., from the physical possession of another person.
- ***Shoplifting:*** The theft, by someone other than an employee of the victim, of goods or merchandise exposed for sale.
- ***Theft from Building:*** A theft from within a building which is either open to the general public or where the offender has legal access.
- ***Theft from Coin Operated Machine or Device:*** A theft from a machine or device which is operated or activated by the use of coins.
- ***Theft from Motor Vehicle:*** The theft of articles from a motor vehicle, whether locked or unlocked.
- ***Theft of motor Vehicle Parts or Accessories:*** The theft of any part or accessory affixed to the interior or exterior of a motor vehicle in a manner which would make the item an attachment of the vehicle, or necessary for its operation.
- ***All Other Larceny:*** All thefts which do not fit any of the definitions of the specific subcategories of Larceny/Theft listed above.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/Damage/Vandalism of Property (Except Arson): To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Clery Act Definitions: Fire Safety

Cause of fire: The factor or factors that give rise to fire. The casual factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

Fire: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire drill: A supervised practice a mandatory evacuation of a building for a fire.

Fire-related injury: Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire. The term may include students, faculty, staff, visitors, firefighters, or other individuals.

Fire-related death: Any instance in which a person:

- (1) Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or
- (2) Dies within one year of injuries sustained as a result of the fire.

Fire safety system: Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This system includes sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of fire.

Value of Property Damage: The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages cause by smoke, water, and overhaul; however, it does not include direct loss, such as business interruption.

Fire log:

- (1) An institution that maintains on-campus student housing facilities must maintain a written, easily understood fire log that records, by the date that the fire was reported, any fire that occurred in an on-campus student housing facility. This log must include the nature, date, time, and general location of each fire.
- (2) An institution must make an entry or an addition to an entry to the log within two business days of the receipt of the information.
- (3) An institution must make the fire log for the most recent 60-day period open to the public inspection during normal business hours. The institution must make any portion of the log older than 60 days available within two business days of a request for public inspection.

- (4) An institution must make an annual report to the campus community on the fires recorded in the fire log.

Crime and Fire Log

The Shorter University Office of Campus Safety maintains a daily Crime and Fire Log of offenses and fires reported. The log, containing information for the most recent sixty (60) day period is available for public view during normal business hours at the Office of Campus Safety, located in Fitton Student Union Room 126.

Normal business hours are Monday-Friday, 8 A.M. to 5 P.M., excluding university holidays.

The Crime and Fire Log contains information on all criminal incidents and alleged criminal incidents reported to the Office of Campus Safety. The log contains specific information about reported criminal incidents, including the date the crime was reported, the date and time the crime occurred, the nature of the crime, the general location of the crime, and the disposition of the complaint, if known.

The log is designed to disclose crime information on a timelier basis than the annual statistical disclosures. A crime is entered into the log as soon as it is reported to the Office of Campus Safety. This includes crimes that are reported directly to the Office of Campus Safety, as well as crimes that are initially reported to another campus safety authority or to a local law enforcement agency who subsequently reports them to the Office of Campus Safety.

Information that is prohibited by law or that would jeopardize the confidentiality of a victim will not be disclosed on the log. The office will also withhold certain other information if there is clear and convincing evidence that it would:

- Jeopardize an on-going criminal investigation or safety of an individual.
- Cause a suspect to flee or evade detection.
- Result in the destruction of evidence.

Any information that is withheld by the office will be made available immediately once these conditions are no longer applicable.

Reporting Crimes and Emergencies

Community members, students, faculty, staff, and guests are encouraged to report all crimes and safety related incidents to the Shorter University Office of Campus Safety in a timely manner. To report a crime or emergency on campus, call the Campus Safety Emergency line (706-233-7911 or Campus Extension 7911).

Crimes should be reported to the Office of Campus Safety to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

SHORTER UNIVERSITY

Information regarding incidents of sexual misconduct may be reported to any employee of Shorter University. Employees who learn of an incident of sexual misconduct or other serious crime (Clery Act crimes including Murder, Manslaughter, Forcible Sex Offenses, Burglary, Robbery, Aggravated Assault, Motor Vehicle Theft, Arson, or Hate Crimes) are then required to report this information to the Dean of Students Office or the Office of Campus Safety.

To report a fire or to request an ambulance for a medical emergency, call the Shorter University Office of Campus Safety (706-233-7911 or Campus Extension 7911). If you do dial 911, provide accurate and complete information regarding your location and the nature of the emergency. It is important that your information be relayed accurately as it will enable prompt response.

Reporting a Crime:

- Call the SU Office of Campus Safety at 706-233-7911 or Campus Extension 7911 to report any and all details of the incident.
- Describe the suspect's appearance, clothing, height, weight, coloring, scars or other noticeable features.
- Describe the location of the incident.
- Describe the suspect's vehicle, license plate number, and direction of travel.
- **If you observe a crime or suspicious incident, call immediately.** Do not assume that someone else has made the call.

Try to provide the officer with accurate, detailed information about the problem. When reporting an emergency, try to explain your needs as calmly as you can. **STAY ON THE LINE** until the officer says it is okay to hang up.

Crimes often occur in clusters. If you report a crime or suspicious situation, you might prevent the next one from taking place. An activity which you feel is unusual may be a sign of a criminal act. It is crucial that you contact the SU Office of Campus Safety immediately whenever you see or hear something suspicious. The SU Office of Campus Safety will respond to all reports of suspicious activity- whether or not you choose to identify yourself. Your call could prevent a crime against a friend, neighbor, or yourself.

Officers are available via the emergency line telephone number (706-233-7911) 24 hours a day to answer your call. In response to a call, the Office of Campus Safety will take the required action, sending an officer or asking victims to respond to the Office of Campus Safety Headquarters (located in the Fitton Student Union). Campus Safety officers respond to all reports of crimes and emergencies and may complete an "Incident Report" for crimes occurring on college property. Crime (incident) reports can be made at any time.

SU Office of Campus Safety Incident Reports involving students are forwarded to the Dean of Students office for review and potential action as directed by the Shorter University Code of Student Conduct.

Confidential Reporting

If you are the victim of a crime and do not want to pursue action within the university system or the criminal justice system, you may want to consider making a confidential report. A Campus Safety officer can file a report on the details of the incident without revealing the victim's identity. The purpose of a confidential report is to maintain confidentiality, while taking steps to ensure the future safety of yourself and others. With such information, the university can keep an accurate record of the number of incidents involving students, employees, or visitors; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential dangers. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution. You can call the SU Office of Campus Safety at 706-233-7218 or Campus Extension 7218 and ask that information remain confidential.

When these reports involve allegations of sexual misconduct (including sexual harassment or sexual violence) they are made available to the University's Title IX Coordinator

NOTE: If a report of crime or incident of sexual misconduct discloses and immediate threat to the university campus community, where timely notice must be given to protect the health or safety of the community, the university may not be able to maintain confidentiality. Immediately threatening circumstances include, but are not limited to, reported incidents of sexual misconduct that include the use of force, a weapon, crimes of violence, or other circumstances that represent a serious and ongoing threat to Shorter University students, faculty, staff, or visitors.

Emergency Notifications and Timely Warnings

Students, faculty, staff, community members, and guests are encouraged to report all crimes and public safety-related incidents to the Office of Campus Safety in a timely manner to aid in providing accurate and timely warning notices to the community when appropriate, and to ensure inclusion in the annual crime statistics.

Shorter University makes every attempt to communicate accurate, timely information to members of the campus community in the event of a crisis, serious crime, emergency, or other situation which may impact the safety of the community. The intent of a Timely Warning is to provide information that enables members of the university community to protect themselves.

Information on criminal incidents that occur, either on or off campus, that, in the judgment of the Director of Campus Safety or his/her designee through consultation with the President's Office, constitutes an ongoing or continuing threat to the campus community will be distributed on a timely basis.

Among the various distribution methods available are through, e-mail, Shorter2U alert system, and voice mail to students, faculty, and staff. A campus meeting may be called at the discretion of the university president. Warning posters will also be strategically placed throughout the campus depending on the nature of the incident.

Status updates regarding the resolution and/or “un-founding” of a crime and issued timely warnings will be disseminated in a similar fashion and updated as soon as possible. The intent of a Timely Warning is to enable members of the university community to protect themselves.

Notification to the Shorter University Community about an Immediate Threat

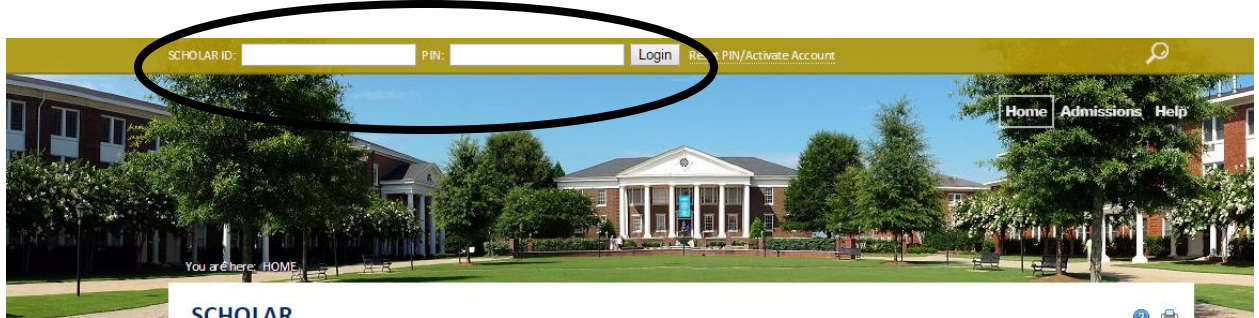
Shorter University community members are encouraged to notify the Office of Campus Safety of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students, faculty, staff, or visitors on campus. The Office of Campus Safety has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, the Office of Campus Safety has a responsibility to respond to such incidents to determine if the situation does in fact, pose a threat to the community. If so, federal law requires that the institution notify the campus community or the appropriate segments of the community that may be affected by the situation.

If the Shorter University Office of Campus Safety confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the Shorter University community, emergency notification procedures will be activated to provide immediate notification of the threat to the Shorter University community, or to the appropriate segment of the community if the threat is limited to a particular building or segment of the population. The Office of Campus Safety will, without delay and taking into account the safety of the community, determine the content of the notification and initiate notification, unless issuing a notification will, in the judgment of the first responders (including, but not limited to the Office of Campus Safety), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

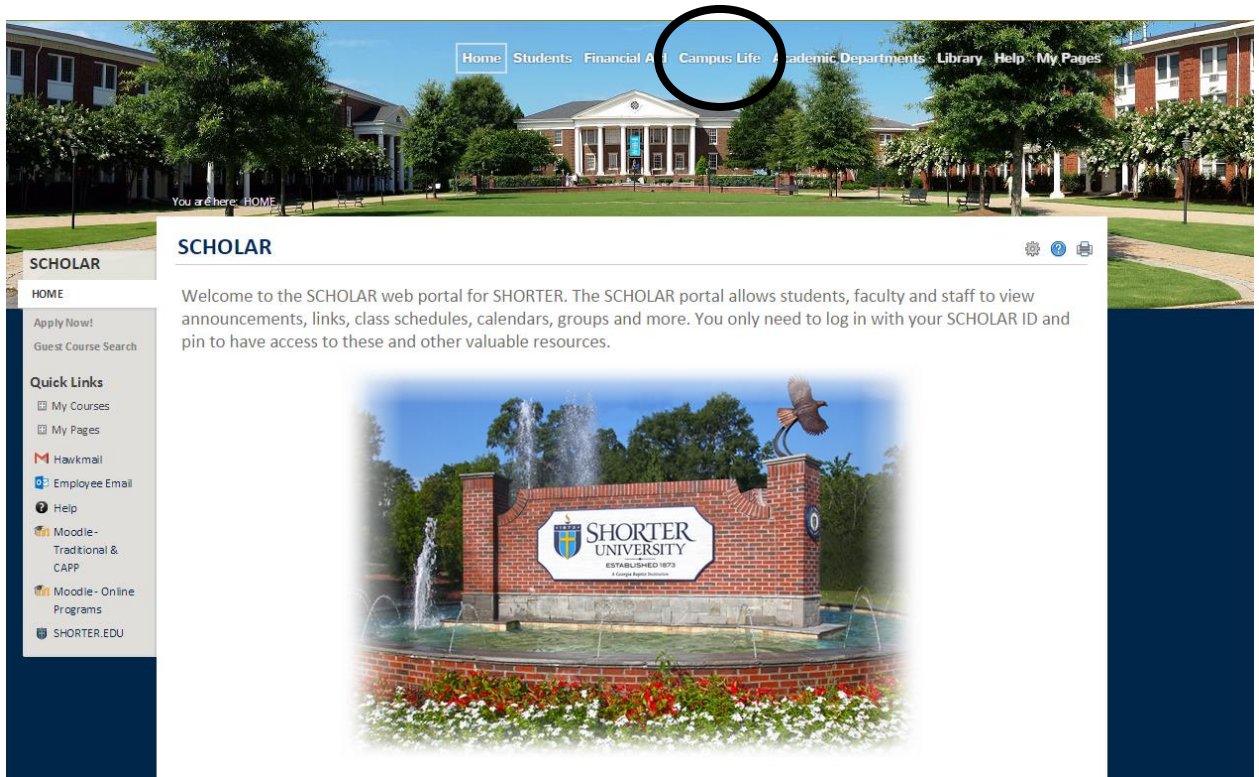
In the event of a serious incident that poses an immediate threat to members of the Shorter University community, the university has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to the Shorter University campus community. These methods of notification include Shorter2U, a system that provides email and text message alerts to members of the Shorter University community. **Students, faculty, and staff are encouraged to follow the instructions following this page to take advantage of this service.**

Creating Your Shorter2U Account

- (1) Access the Shorter University Scholar portal by using the link: <https://scholar.shorter.edu>
- (2) Sign in using your assigned **Scholar ID** (Shorter University Identification Number) and **password** in the appropriate spaces located at the very top of the page.



- (3) Once you are logged in, select the **Campus Life** tab at the top of the page.



- (4) Scroll down until you see the Shorter2U logo on the right side of the page. Click the link to register for a new account.

Campus Safety

Signup for emergency notifications



Shorter University has adopted an emergency notification system, **Shorter2U**, to provide instant alerts regarding emergency situations, severe weather advisories, and school closings. Alerts can be received on your cell phone (via text message), e-mail, or pager. While Shorter2U is offered free of charge to faculty, staff and students at all four Shorter University

campuses, it does require enrollment. After enrolling, log into your account, where you may provide up to two cell phone numbers and two e-mail addresses.

[Click Here to Register](#)

[Click Here to Manage Your Settings](#)

- (5) Complete the required fields. Select the date closest to your expected graduation date for the “Opt-Out Date” field. When you have completed all of the required fields, click **Create Account**.

Admin Login

Shorter University

[return to school site](#) | [user login](#) | [sign up](#) | [support](#)



Sign Up

Create Username: *

First name: *

Last name: *

Password: *

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Mobile Phone (TXT):

Optional Groups: ☐ PRTest

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TESTED 9-DEC

Emergency Management and Evacuation Policies

Upon confirmation of a significant emergency or a dangerous situation occurring on campus (or directly affecting the campus) that involves an immediate threat to the health or safety of students or employees, the university will alert the campus community in the most expeditious manner available about the situation. This will generally involve activation of our Shorter2U alert system. This system, which can be activated by Campus Safety or personnel in the university's public relations and Dean of Students' office, will, via phone text messages and other media, alert those who have pre-registered for the system. This initial alert will be augmented, if appropriate, by other forms of communication, including electronic mail, phone calls, and personal contact. The university will make every effort to confirm the validity of the emergency or dangerous situation. It will do so by use of established lines of communication with university staff, administrators, residence hall personnel (including resident assistants), building coordinators, campus safety personnel, and local law enforcement and emergency responders, as well as media reports and any other available sources. The university's Emergency Response Team will determine, based on that information, whether notification is necessary or desirable and, if so, what form that notification should take and to whom it should be directed.

However:

- If the Emergency Response Team has not yet gathered, the university president (or the senior administrative officer acting in his or her absence) or the chief of staff may authorize notification.
- In a critical emergency when safety concerns demand it, and there is not time to contact either the Emergency Response team or the university president or chief of staff, the Director of Campus Safety will make the notification.
- Notification will not be delayed simply because all information had not been gathered or fully confirmed. A notification in such cases may use wording that stresses that an incident has been "reported" or that there is not yet confirmation. What is most critical is that the awareness of those potentially affected, directly or indirectly, is heightened and that any appropriate safety precautions are taken without delay. The university will err on the side of notification, understanding that corrections can be made through subsequent communications.

The content of the notification will be only the information necessary to give the nature of the threat or situation and the recommended actions, recognizing that the longer the message, the more time it takes to absorb and act upon it.

Usual components of such a message would be:

- The nature of the situation;
- The location of the situation;
- What action should be taken; and (if appropriate)
- A promise of further information as it becomes known.

An example of such a message containing these components would be: “Fire reported in WKC. Evacuate that building. Others stay clear. More info to follow.”

The Director of Campus Safety or Public Relations or Dean of Students personnel will activate the notification.

Individual and community safety is the paramount concern in any decision to notify the campus community of a dangerous or emergency situation. Safety may, in certain circumstances, require that notification be delayed, particularly when emergency or law enforcement personnel believe that such notification will compromise efforts to assist a victim or victims or frustrate efforts to respond to or mitigate an emergency. Due deference will be given to such considerations, but only in truly exceptional circumstances will there be a decision to delay or avoid notification.

Those responsible for carrying out this policy include members of the university Emergency Response Team:

- President (Campus Extension 7201)
- Provost (Campus Extension 7203)
- Director of Campus Safety (Campus Extension 7218)
- Vice President of Student Affairs and Dean of Students (Campus Extension 7231)
- Vice President for Finance (Campus Extension 7466)
- Director of Residence Life (Campus Extension 7315)
- Assistant Vice President for Public Relations (706-291-5348)
- Director of Information Technology (Campus Extension 7400)
- Director of Student Health Services (Campus Extension 7278)
- Director of Student Support Services (Campus Extension 7417)

After the campus community or affected portions of the campus community have been notified, the Emergency Response Team will coordinate the dissemination of emergency information to the larger community, both by means of media and through local emergency responders.

The Emergency notification, response, and evacuation procedures are tested at least once each calendar year, including at least one time when the university is in regular session and at least one time when the test is unannounced. Two tests per year are preferable. The Director of Campus Safety shall keep a record of all such tests, noting the time, date, nature of the test, and whether it was announced or unannounced. After each test of the system an electronic mail message to the campus community will explain the purpose of the Shorter2U system and its role in emergency notification, and how one can sign up for the Shorter2U system if one has not done so already.

This policy will be published and maintained in the appropriate section of the university’s website.

Facilities

Most campus buildings and facilities are accessible to students, parents, employees, contractors, and guests during normal business hours, excluding holidays.

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The appropriate dean responsible for a particular building regulates academic building hours. Most academic buildings are opened and closed by Campus Safety Officers. Non-academic buildings are controlled by the department director assigned to that building.

- Officers also open and unlock the gates leading onto campus.
- All buildings have phones for reporting emergencies.
- As a general rule, labs (computer, biology, chemistry, etc.) will have a lab assistant during hours of operation. Hours of operation are affected by needs of faculty, special events, and other scheduled activities.

After hours use of an academic building requires the approval of the Academic Dean for that particular building. Persons using building after hours should do so with a partner or let someone know where they will be and for how long.

Shorter University **does not** operate any off-campus housing.

All facilities have fire alarm systems that report locally with and audible alarm or to the Campus safety Office. There is an ongoing effort to upgrade all fire alarm systems. Some buildings are equipped with sprinkler systems.

Resident hall exterior doors are locked 24 hours a day. **Students are issued keys for their particular room.** Responsibility for the residence halls belongs to the Director of Residence Life (Campus Extension 7315).

Lighting has been installed around all buildings and parking lots, as well as additional sidewalk and street lighting. Each summer, during all breaks, and on daily patrol, officers make extensive surveys on lighting, locks, and other physical safety matters. They submit work requests to Facilities for repair on malfunctioning lights, locks, and windows. Requests are also made on an as-needed basis. Students, faculty, and staff are encouraged to report all safety related maintenance issues to Facilities via Helpdesk (Phone: 1-855-429-5743 or e-mail: helpdesk@shorter.edu).

Solicitation on Campus

Faculty, staff, and students should refrain from soliciting on campus. Solicitation for a humanitarian cause or with special merit may be conducted upon application to and approval of the Dean of Students or Assistant Dean of Students. “Solicitation” is interpreted to refer to any door-to-door residential solicitation of employees or students at their places of work, in the dining hall, or elsewhere on campus, including placing “flyers” on vehicle windshields, posting flyers on or in any campus buildings, or the use of any donation receptacles. Any student/group must have its solicitation approved by the Dean of Students or Assistant Dean of Students.

All unauthorized solicitors should be reported immediately to Campus Safety.

Sex Offender Notification and Information (Megan’s Law)

The Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act has been amended by the Campus Sex Crimes Prevention Act of 2000 to require sex offenders who are enrolled in or work at institutions of higher education to register with the state’s sex

offender registration program. The state in turn is obligated to notify the school's law enforcement unit as soon as possible. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice, as required under state law, of each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student.

Below are links to websites that list registered sex offenders:

- <http://gbi.georgia.gov/georgia-sex-ofender-registry>
This website is operated by the Georgia Bureau of Investigation and allows you to search by offender name, city, county, or zip code in Georgia.
- <http://www.nsopw.gov/>
This website is operated by the United States Department of Justice and allows you to search by offender name, county, or zip code of participating states.

Title IX Sexual Harassment Policy

The full Title IX Sexual Harassment Policy may be accessed at:

<https://www.shorter.edu/wp-content/uploads/Shorter-University-Title-IX-Policy-1-9.4.23.pdf>

Policy Statement

Shorter University is committed to a policy that preserves respect and dignity for all members of the Shorter community. Acts of sexual assault by or against students, employees, visitors to campus, or other persons who use university facilities will not be tolerated and will be punished under Georgia law and under Shorter University's Sexual Harassment Policy.

Definitions

Sexual Harassment is conduct on the basis of sex that satisfies one or more of the following: (1) An employee of the recipient conditioning the provision of an aid, benefit, or service of the recipient on an individual's participation in unwelcome sexual conduct; (2) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the recipient's education program or activity; or (3) "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C.12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).

Sexual Harassment, for the purposes of Title VII, also includes any such conduct that has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating or hostile academic or work environment. Sexual harassment may take many forms. Sexual harassment may consist of repeated actions or may even arise from a single incident when determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the recipient's education program or activity.

Sexual harassment may include incidents between any members of the University community, including faculty and other academic appointees, administrators, staff, student employees, students, interns, and non-student or non-employee participants in University programs (e.g., vendors, contractors, or visitors). Sexual harassment may occur in hierarchical relationships, between peers or between individuals of the same sex or opposite sex.

Examples of sexual harassment include, but are not limited to: subtle or persistent pressure for sexual activity; unnecessary touching, pinching or brushing against a person; requesting or demanding sexual favors concerning employment, academic activities or other University activities; unwelcome communications (verbal, written, electronic, etc.) of a sexual nature; failure to accept the termination of a consensual relationship with repeated and persistent requests and behavior.

Sexual Assault includes physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's mental or physical incapacitation. The conduct may include physical force, violence, threat or intimidation, duress, menace, or fear of immediate and unlawful bodily injury on the person of another.

Dating Violence means violence committed by a person: 1) who is or has been in a social relationship of a romantic or intimate nature with the victim; and 2) where the existence of such a relationship shall be determined based on a consideration of the following factors: a. the length of the relationship; b) the type of relationship; c) the frequency of interaction between the persons involved in the relationship [34 USC 12291(a)(30)]

Domestic Violence includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim (ages 11-24) who is protected from that person's acts under the domestic family violence laws of the jurisdiction. [34 USC 12291(a)(8)]

Stalking means engaging in a course of conduct directed at a specific person that would cause a reasonable person to: (1) fear for his or her safety or the safety of others; or (2) suffer substantial emotional distress. [34 USC 12291(a)(30)]

Reporting Sexual Harassment

Any student, faculty member, staff member, administrator, or visitor to the campus who has been sexually assaulted or who has witnessed sexual harassment within the educational program or activity of the University in the United States should report the incident in one of the following ways:

On Campus Reporting

- | | |
|------------------------------|---|
| • Title IX Coordinator | Fitton Student Union Room 237
Email: kwhitlow@shorter.edu
Phone: 706-233-7232 |
| • Campus Safety | 706-233-7911 |
| • Director of Residence Life | 706-233-7315 |
| • Human Resources | 706-233-7358 |

Upon receipt of a report of allegations of sexual harassment of any type, the Title IX Coordinator will seek to meet with the Complainant to discuss the Complainant's rights and options for reporting, potential supportive measures regardless of whether a formal complaint is filed, how to report to law enforcement authorities, confidential resources, the overall grievance process, and the possibility of pursuing informal resolution. Following the filing of a formal complaint and issuance of a written Notice of Allegations, the Title IX Coordinator will seek to meet with the Respondent to discuss rights, supportive measures, the overall grievance process, and the possibility of pursuing informal resolution.

Off Campus Reporting

- | | |
|--------------------------|--------------|
| • Emergency Assistance | 911 |
| • Rome Police Department | 706-238-5111 |

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- National Sexual Assault Hotline 800-656-HOPE (4637)

Assaults occurring off campus should be reported to the Rome-Floyd 911.

Those who have been sexually assaulted are also encouraged to call the Sexual Assault Center of Northwest Georgia (706-802-0580). The Center has individuals who will provide support and, if necessary, will accompany victims of sexual assault to Floyd Medical Center and will stay with them while they receive medical treatment.

Confidential Resources

University counseling and health services personnel are considered confidential sources and are exempt from the mandatory reporting obligation of Responsible Employees. The Shorter University Campus Minister is also considered a confidential source. This means that should a potential Complainant of alleged sexual misconduct/harassment disclose the incident to a University counselor, health services employee, or the Campus Minister the incident will not be reported to the Title IX Coordinator without the individual's consent.

- Student Support Services Fitton Student Union Room 222
706-233-7417
- Campus Ministry Office Fitton Student Union Room 230
706-233-7329

Investigations of Sexual Assault

Shorter University will investigate all reports of sexual assault upon the filing of a Formal Complaint, defined as a written document (can be electronic) with the Complainant's signature, with the Title IX Coordinator, and a written Notice of Allegations issued to the Respondent. The Title IX Coordinator and any Investigator(s) will keep the parties informed, in writing, as to any delays in the investigative process.

Preserving Evidence

While the university realizes an assault victim may suffer shock following an attack, he or she should make every effort to preserve evidence of the assault which may be needed as proof in a criminal prosecution of the attack. Victims and others should not alter the scene of the attack. The victim should not change clothes, take a bath, brush teeth, eat, drink, smoke, urinate, or defecate before calling the police or Sexual Assault Center. If clothes are removed, they should be placed in a paper bag, not in a plastic bag, because plastic destroys the evidence. The victim should go to a local hospital, which has kits to collect and preserve evidence of rape and sexual assault. Victims should also write down everything they can remember about the sexual assault.

Counseling and Health Services

Confidential counseling for sexual assault is available on campus at Student Support Services (706-233-7417 or Campus Extension 7417) and off campus at the Sexual Assault Center of Northwest Georgia (706-802-0580). Health services, including testing for sexually transmitted diseases, are available at Student Health Services (706-233-7278 or Campus Extension 7278). Counseling and health services are also available in the community at the Floyd County Health Department (706-295-6123); and from counselors, psychotherapists, and doctors practicing

privately in the area. The Sexual Assault Center can make referrals for individual counseling and support groups.

Accommodations/Supportive Measures

The University will offer supportive measures to every Complainant and Respondent, free of charge, and regardless of whether or not the Complainant wishes to initiate the formal grievance process. Supportive measures are individualized services to restore or preserve equal access to the University's program and activities, protect student and employee safety, or deter sexual harassment. Supportive measures may include, but are not limited to:

- Issuance of "No-contact Order"
- Alternatives in class schedule or course completion
- Residence hall reassignment
- Rescheduling of exams or assignments
- Limiting access to University property or activities pending resolution
- Leave of absence for employees
- Change in work schedule or office assignment

University Disciplinary Proceedings

In addition to criminal prosecution, students and employees accused of sexual assault are subject to university disciplinary action under the University's Sexual Harassment Policy and Complaint Procedures. According to the circumstances of the case, possible sanctions may range from a formal reprimand to dismissal from the University. Whether such a case results in criminal conviction or not, the accused may still be disciplined under Shorter University's Sexual Harassment Policy. Campus Safety will refer all reported incidents of sexual assault to the Office of the Vice President of Student Affairs and the Office of Human Resources, who in consultation with the complaint may initiate disciplinary action (see Shorter University Sexual Harassment Policy). The accused and the accuser are entitled to all procedural protections due under these complaint procedures.

Sexual Harassment Policy

Policy Statement

Shorter University will not tolerate any sexual harassment and will make every effort to prevent and eliminate sexual harassment at the university. The university seeks to provide learning and working environments conducive to thought, creativity, and growth, where individuals are free to realize their full potential. Sexual harassment is fundamentally at odds with these goals, and an affront to human dignity. In both obvious and subtle ways, sexual harassment harms students, faculty, and staff, as well as the academic community as a whole.

Scope of Policy

Shorter University's Title IX policy on sexual harassment or misconduct applies to incidents which occur within the education programs or activities of the University. The education programs or activities include locations, events, or circumstances over which the school

exercises substantial control over both the Respondent and the context in which the sexual harassment occurred, and also includes any building owned or controlled by a student organization that is officially recognized by the University (such as a fraternity or sorority house).

Grievance Process

The process begins with the filing of a Formal Complaint with the Title IX Coordinator. A Formal Complaint is a document or electronic submission that contains the Complainant's physical or digital signature, or otherwise indicates that the Complainant is the person filing the complaint alleging sexual harassment against a Respondent and requesting that the school investigate the allegation.

The grievance process includes:

- Written Notice of Allegations
- Right to an Advisor of Complainant or Respondent's choice, which may be but does not have to be a lawyer
- Investigation by a neutral, objective investigator(s)
- Minimum of ten business days to review and respond in writing to the initial report of the Investigators
- Receipt of the Final Investigative Report at least ten business days before a Live Hearing
- Written Notice of Hearing at least ten business days before a Live Hearing is scheduled
- Live hearing
 - Before Decision Maker(s) who are unbiased and have no conflict of interest
 - In which all participants can see and hear one another in real time
 - Opportunity for Advisors to conduct cross examination of the opposite party and any witnesses
 - Each party must have an Advisor at the live hearing. If one is not present, the University must provide an Advisor.
- Informal resolution, when applicable and consented to in writing by each party. Informal resolution can occur at any time in the process prior to the commencement of the live hearing. Prior to an Informal Resolution, the parties will be provided with: (a) written notice of the allegations; (b) the requirements of the Informal Resolution process, including the circumstances under which it precludes the parties from resuming a Formal Complaint arising from the same allegations; and (c) the consequences of withdrawing from the informal process and resuming the formal process, and including the records that will be maintained or could be shared. An Informal Resolution settlement of a Formal Complaint will not be considered a formal disciplinary action and thus will not be entered into a student's official student conduct/disciplinary record.
- Written notice of outcome provided simultaneously to each party upon a decision being rendered by a Hearing Panel which includes the following elements:
 - Identification of the allegations
 - Description of the procedural steps taken from the receipt of a formal complaint through the determination
 - Findings of fact supporting the determination

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- Conclusion regarding the application of the University's Standard of Student Conduct to the facts
 - Statement of , and rationale for the result as to each allegation, including a determination of responsibility, any disciplinary sanctions imposed upon the Respondent, and whether the remedies are designed to restore or preserve equal access to the University's education program or activity will be provided to the Complainant
 - The University's procedures and permissible basis for appeal by either party
- Opportunity for appeal
 - Appeals must be filed in writing with the Title IX Coordinator within three business days of the date the written decision is sent to the parties.

The University will use the "preponderance of the evidence" standard, which means more likely/probable than not, in resolving all allegations of violation of this policy.

The Respondent will be presumed not responsible for the allegations until a determination of responsibility has been made at the conclusion of the grievance process.

Sanctions

- Judicial sanctions or other actions that are not considered supportive measures may not be imposed on a Respondent prior to a determination of responsibility.
- Sanctions will be determined by the Decision Maker(s).
- If a Respondent is found responsible, sanctions may include, but are not limited to:
 - Expulsion
 - Suspension
 - Probation
 - Written warning or reprimand
 - Mandatory counseling
- A University employee/official found to be responsible for a policy violation will be subject to discipline up to an including termination of employment.
- No student, University employee or official will be subject to retaliation of discipline for reporting, in good faith, an incident of sexual harassment.
- Both complainants and respondents will be informed in writing of all sanctions imposed.

The full investigation and grievance process may be reviewed at:

<https://www.shorter.edu/wp-content/uploads/Shorter-University-Title-IX-Policy-1-9.4.23.pdf>

Prohibited Conduct

No member of the Shorter community may engage in sexual harassment. Sexual harassment may involve the behavior of either sex against a person of the same or opposite sex. Sexual harassment consists of, but is not limited to, unwelcome sexual advances, requests for sexual favors, other unwelcome verbal or physical conduct or written communication of a sexual nature, and hostile or intimidating behavior motivated by another's sex or gender. A violation of this policy may be found in a single episode, as well as in repeated behavior, and need not be sexual

in nature, but may be based on conduct creating a hostile environment based on one's sex or gender.

Examples

Sexual harassment covers any unwelcome sexual attention. Listed below are some types of behaviors that may constitute sexual harassment. **This list is not exhaustive.**

- Explicit or implicit threats or hints that a person's employment, wages, academic grade, promotional opportunities, classroom or work assignments, or other conditions of employment or academic life may be adversely affected by not submitting to sexual advances;
- Demands for sexual compliance accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or academic status;
- Pressure for sexual activity, including repeated requests for social contacts after a person has indicated no interest;
- Requests for private meetings outside of class or business hours for other than legitimate academic or business purposes;
- Unwelcome, repeated verbal expressions of a sexual nature, including sexual commentaries about a person's body, dress, appearance, or sexual activities;
- Unwelcome, repeated use of sexually degrading language, jokes, or innuendos; unwelcome and repeated suggestive or insulting sounds or whistles; sexually suggestive phone calls; or repeated derogatory comments based on sex or gender;
- Pornographic objects, pictures, videotapes, audio recordings, computer communication, or literature placed in a work or study area, that may offend individuals;
- Stalking, including following, surveillance, e-mailing, or contact of a person for the purpose of harassing or intimidating him or her; unwelcome and inappropriate physical contact, which may include hugging, patting or pinching, brushing, or touching of another person's body;
- Threatened, attempted, or completed sexual assault. Some acts of sexual harassment may also constitute violations of criminal law, e.g. sexual battery, indecent exposure, sexual abuse, etc. In such instances Shorter University Campus Safety is to be notified immediately and will provide assistance to the victim and will initiate investigation of the crime.

Academic Freedom

Works of art and literature, readings, and other written, auditory, or visual course materials, which are used for educational purposes or which are part of academic or cultural programs, do not necessarily constitute sexual harassment, regardless of their sexual, erotic, suggestive, or vulgar content and regardless of whether they may be offensive to some individuals. For sexual harassment to occur in this teaching context, it must also be persistent, pervasive, and not

germane to the subject matter. Nothing in this policy is to be construed to limit academic freedom and constitutionally protected free expression within the university.

Consensual Relationships

Shorter University prohibits romantic relationships between employees and students. The university will discipline employees who engage in such relationships with students over whom they have supervisory authority or when the student is under 18 years of age. The university reserves the right to discipline employees in other circumstances as well. See Shorter University's Policy Concerning Consensual Relationships between Employees and Students. Romantic relationships among employees of different power levels (e.g. between a supervisor and a staff member) may not constitute sexual harassment, yet may lead to claims of sexual harassment. For example, a consensual relationship may create a hostile, offensive, or intimidating work environment for third parties. Alternatively, a sexual harassment claim may arise when a consensual relationship ends, but one of the parties continues to pursue the relationship after being notified repeatedly that such conduct is no longer welcome. Therefore, in order to protect the integrity of the supervisory relationship, any Shorter employee who is in a romantic relationship with an employee who reports to him or her must do the following:

- Distance himself/herself from any decision that may reward or penalize the other individual.
- Disclose the nature of the relationship to the appropriate administrative supervisor, who then will take steps to ensure equitable treatment for all concerned.

University employees should be aware that any romantic involvement with their students or subordinate employees could subject them to formal action if a sexual harassment complaint is subsequently made and substantiated, and that they bear the greater burden of responsibility should it be proven that the power differential between them made the relationship other than fully consensual.

University employees are required to report any suspected incidents of sexual harassment or complaints they receive regarding sexual harassment to the appropriate Sexual Harassment Officer. Employees working as counselors in Student Support Services are not required to report knowledge of harassment if such knowledge was gained through their role as a counselor. Anyone who has experienced or witnessed sexual harassment is strongly encouraged to report this behavior to the appropriate Sexual Harassment Officer.

Anonymous complaints may also be made to the Sexual Harassment Officer. The University will record and will attempt to investigate anonymous complaints, but cannot do so with the same rigor as signed complaints.

All cases involving a minor should be reported to Campus Safety at 706-233-7911 or Campus Extension 7911.

Counseling Options

Members of the Shorter Community who would like information or confidential counseling about sexual harassment should contact Student Support Services (706-233-7417 or Campus Extension 7417). They may also contact the Sexual Assault Center of Northwest Georgia (706-802-0580). Discussions with representatives of these offices will not be considered complaints of

harassment to the University and will not, without additional action by the complainant, result in intervention or corrective action.

Timeframe for Reporting

Sexual harassment should be reported as soon as possible after its occurrence. Prompt filing of complaints enables the University to investigate complaints more effectively and resolve problems in an expeditious manner.

Retaliation Prohibited

Retaliation or threats of retaliation against a person making a sexual harassment complaint or against a person who participates in an investigation, formal grievance, or disciplinary procedures concerning sexual harassment will be considered a violation of this policy and will be subject to discipline.

Confidentiality

Conversations with counselors at Student Support Services give complainants the highest level of confidentiality. Such conversations are not disclosed to anyone (unless there is a clear threat of suicide or harm to another, or if a minor is involved) without the express permission of the person seeking advice. Members of the University community who wish only to discuss their experience should first seek the advice of a confidential counselor if they wish to ensure their conversations receive the maximum degree of protection from disclosure. Conversations with the Title IX Coordinator give complainants private but less confidential communication. The primary role of the Title IX Coordinator is to see that the University responds promptly and fairly to complaints of sexual harassment. The Title IX Coordinator will gather information, answer questions, provide guidance, discuss options, implement supportive measures assist with the filing of a formal complaint, or notifying law enforcement. Unlike a confidential counselor, the Title IX Coordinator with knowledge of actions of harassment have an institutional responsibility to take prompt and appropriate steps to resolve complaints. At times, the Title IX Coordinator may determine that certain allegations warrant the Title IX Coordinator signing a formal complaint even if the Complainant chooses not to file a formal complaint. In such a situation, the University will maintain the confidentiality of the Complainant to every extent possible.

When investigating a complaint of sexual harassment, the University will proceed in such a manner as to maintain confidentiality and to protect the identity of the individuals involved to the extent practicable under the circumstances. All parties to the complaint and witnesses interviewed during an investigation will be asked to keep the complaint and investigation confidential. The University's obligation to stop sexual harassment, however, means that it must take appropriate action to stop harassment. Therefore, the University cannot always guaranteed confidentiality.

Protection of Complainant

When the Title IX Coordinator receives a complaint of sexual harassment, he or she will seek to meet with the Complainant as soon as possible to gather information, discuss options, and implement any supportive measures necessary to preserve the Complainant's access to the education program and activity of the University. Such special arrangements may include, but are not limited to, the issuance of a No Contact Order, alteration in class or work schedule,

alteration in housing assignment, escort services by Campus Safety personnel. Requests for such changes will be considered on the basis of their appropriateness and whether the requested change is reasonably available. The Title IX Coordinator will regularly notify the complainants of the status of their cases, whether disciplinary action was taken, and inquire whether the harassment has stopped.

False Reports of Sexual Harassment

Making a false report of sexual harassment is a violation of University policy and is a serious offense. Any person who willfully makes or participates in making a false or frivolous report of sexual harassment will be subject to disciplinary action.

Informal Complaint Resolution Procedures

At any time prior to the determination of a final decision, the parties may seek Informal Resolution to resolve the Complaint. The following conditions apply to Informal Resolution:

1. Informal Resolution is a voluntary process. No party may be compelled to participate in Informal Resolution. Informal Resolution shall be initiated upon the written Consent of the parties.
2. Prior to an Informal Resolution, the parties will be provided with: (a) written notice of the allegations; (b) the requirements of the Informal Resolution process, including the circumstances under which it precludes the parties from resuming a Formal Complaint arising from the same allegations; and (c) the consequences of withdrawing from the informal process and resuming the formal process, and including the records that will be maintained or could be shared. An Informal Resolution settlement of a Formal Complaint will not be considered a formal disciplinary action and thus will not be entered into a student's official student conduct/disciplinary record.
3. Once a party agrees to participate in Informal Resolution, they may withdraw from the process at any time prior to a final agreement and resume the formal grievance process. Information shared in the Informal Resolution process may not be introduced into the formal process without independent evidence.
4. Once a final agreement is established through Informal Resolution, the Complaint may not return to the Formal Complaint process unless one or both parties fails to abide by any conditions established in the agreement. Informal Resolution format options include mediation and restorative conferences and other forms of facilitated dialogue.
5. The University may not offer an Informal Resolution process in sex-based complaints unless a Formal Complaint is filed and may not offer or facilitate an Informal Resolution process to resolve allegations that a University Official sexually harassed a student.

Appeal

A Complainant or Respondent may appeal the decision of the decision-maker(s) by submitting a written statement to the Title IX Coordinator within three business days of the date the decision letter is sent to the parties.

1. Two types of appeals will be considered:
 - a. Appeal of the process for a determination regarding responsibility
 - b. Appeal of the process following a mandatory or discretionary dismissal of a formal complaint or an allegation contained in a formal complaint

2. The three grounds for appeal are:
 - a. Procedural irregularity that affected the outcome
 - b. **New** evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made that could affect the outcome; and
 - c. Title IX Coordinator, investigator(s), and/or decision-makers had a conflict of interest or bias for or against Complainants or Respondents generally or the individual Complainant or Respondent that affected the outcome.
3. Each party will be notified in writing by the Title IX Coordinator when an appeal is filed
4. If the appeal is timely, the Title IX Coordinator will appoint an Appeal Officer, who cannot be one of the original decision-makers, investigator, or Title IX Coordinator, to hear the appeal.
5. The appeal will be confined to a review of the documentation and record of the investigation and hearing, and pertinent documentation regarding the grounds for appeal. The appeal does not create an entitlement to a new investigation or full re-hearing of the Complaint.
6. Upon receipt of the Appeal the Appeals Officer will have 5 business days to issue a written determination. The Appeal Officer may take one of three actions on the appeal:
 - a. Dismiss the appeal for failure to meet the grounds of appeal, upholding the initial outcome, and sanctions.
 - b. Remand to the original investigator or hearing officer/panel with specific instructions on the remanded issue(s).
 - c. Modify the outcome and/or sanction with a rationale supporting the modification.
7. The Title IX Coordinator will simultaneously forward the Appeal Officer's written decision to each party.
8. The Appeal Officer's decision is final and there are no further appeal options.

Educational Programs

Promoting awareness of the definition and consequences of sexual harassment is an important part of this policy. Notification of this policy will be distributed to all current faculty, staff, and students and to all new members of the University community and the full policy will be posted on the Shorter University website. The University will also develop programs to educate members of the University community about the seriousness of this offense, and inform all persons who participate in University programs and activities about their right to bring complaints of harassment and the procedures for doing so. Currently, employees receive one session of Sexual Harassment Training upon hiring and as part of their new employee training. The Health and Wellness Committee will assist in these educational efforts under the direction of the Provost, the Director of Human Resources, and the Vice President of Student Affairs. All individuals who have authority to decide sexual harassment cases will participate in sexual harassment training before investigating or hearing cases. Those individuals include members of the Vice President and Associate Vice President for Student Affairs, the Judicial Board for Student Conduct, the Director of Human Resources, the Provost and Associate Provost, the Vice President of Finance, and the President.

Record Keeping

The Director of Human Resources and the Vice President of Student Affairs will maintain records of all sexual harassment complaints. Records will include information concerning the receipt of the complaint, the notification of the accused and his or her response, the steps taken to investigate the complaint, and whether the complaint was substantiated. All written statements obtained, as well as summaries of witness interviews, will be included in the documentation. If the complaint is substantiated, the records will document actions taken to stop the harassment and to remedy its effects, as well as disciplinary actions taken and the written notification concerning the complaint of the resolution of the case.

Whether the complaint is substantiated or not, the records will document that all parties have been reminded in writing of the University's policy prohibiting sexual harassment and signatures of all parties will be obtained to confirm this fact.

Records will be kept in employee personnel files or students' files only if a complaint of sexual harassment is substantiated and disciplinary action is taken. Disclosure of employee records will occur only if they form the basis for decision to suspend or terminate an employee or if there is a compelling public interest in their disclosure. Student records are protected from disclosure under the Family Education and Privacy Rights Act.

Records of unsubstantiated complaints, including unsubstantiated anonymous complaints, will be kept confidential and will be used for statistical purposes and to document that the University responded to the complaints. The Director of Human Resources and the Vice President of Student Affairs will review records of unsubstantiated complaints annually to determine if a pattern of harassment exists, in which case they shall instigate an investigation. The University may act as complainant in such cases.

Statistical Review

The Director of Human Resources and the Vice President for Student Affairs will periodically report to the President the statistical data of the number of sexual harassment complaints they received (including formal, informal, and anonymous complaints), the number of cases investigated, the number of substantiated and unsubstantiated cases, and all disciplinary action taken by the University. The President will distribute this information to the Faculty Assembly and the Student Government Association.

Other Remedies

Members of the University community whose complaints are not resolved to their satisfaction through these procedures may file a sexual harassment complaint under federal law. Sexual harassment of employees is a form of sex discrimination prohibited by Title VII of the Civil Rights Act of 1964. Complaints under Title VII may be filed with the U.S. Equal Employment Opportunity Commission (<http://www.eeoc.gov/>). Sexual harassment of students is a form of sex discrimination prohibited by Title IX of the Education Amendments of 1972. Complaints under Title IX may be filed with the Office of Civil Rights of the U.S. Department of Education (<http://www2.ed.gov/about/offices/list/ocr/index.html?src=mr>).

Personal Safety and Crime Prevention

Personal safety and property security at Shorter University are everyone's responsibility. Our office urges all members of the Shorter community to participate in making our campus as safe as possible.

If you develop good security habits, you can assist us in safeguarding your property and university property. In the event of suspicious or criminal activity, promptly call the Campus Safety Emergency Line (706-233-7911 or Campus Extension 7911). To develop good safety habits, follow these security tips:

Residence Hall Safety

- Lock your door when you leave the room, even if you will be gone only for a minute. It takes about eight seconds for someone to walk into an open room and remove an item.
- Notify Campus Safety promptly of any suspicious persons loitering in the vicinity of your building or room.
- Never leave purses, wallets, jewelry, and other valuables unattended in laundry rooms, showers, or kitchen areas.
- Mark your valuables for identification purposes.

Safety in Your Car

- Always lock your car.
- Check the back seat before you get in.
- Have your keys in hand so you don't have to linger before getting in, especially at night.

Safety Outside and at Night

- Walk confidently, directly, and at a steady pace.
- Walk on the side of the street facing traffic.
- Stay in well-lighted areas as much as possible.
- Never work alone in an office or classroom on campus at night. Arrange a buddy system with someone with whom you work or study.
- Stay alert to your surroundings. Trust your instincts.
- When you feel you are in danger, attract attention in any way you can.

The university does not maintain a formal escort service, but if you ever feel uncomfortable in any situation on campus at any time, 24 hours a day, 7 days a week, call the Campus Safety Emergency line at 706-233-7911 or Campus Extension 7911 and an officer will promptly be sent to assist you.

Hazing

Shorter University does not condone hazing in any form. Shorter defines hazing as any action taken or situation created intentionally to produce physical discomfort, embarrassment, harassment, or ridicule. Any individual, student group, or organization that is found in violation

of this policy will be subject to disciplinary action. (For additional information see the Shorter Student Handbook).

The university provides the following services and programs to improve safety on campus and to educate the community about security issues:

Students, staff, and faculty are encouraged to walk with others when possible and to choose paths that are well lit.

Personal Safety

Sessions on personal safety, crime and violence prevention, crisis and emergency management planning, residence hall safety, sexual assault prevention, self-defense, fire safety, and first aid/CPR are offered on campus by various departments and groups. Please contact the Office of Campus Safety at 706-233-7218 or Campus Extension 7218 for assistance in locating these programs.

New Student Orientation

Crime prevention materials are provided and questions are answered during new student and parent orientation meetings.

Crime Education Material

Brochures and posters related to substance abuse, personal safety, motor vehicle theft prevention, residence and office security, and many other topics are available at the Campus Safety Office.

Vehicle Registration

All faculty, staff, and students who operate and/or park a motor vehicle on campus are required to register them with the Office of Campus Safety, located in the Fitton Student Center.

A common theme of all crime prevention and awareness programs is to encourage students and employees to be aware of their responsibility for their own security and the security and safety of others.

Missing Student Investigations and Policy

Missing Student Notification Policy

As a requirement of the Higher Education Opportunity Act and in an effort to assist in ensuring the safety of our residential students, Shorter University has established a missing student notification policy that requires the university to alert and emergency contact designated by the student and/or the student's parents as well as local law enforcement if the student has been missing for more than 24 hours. This policy is established in compliance with the Higher Education Act, as amended by section 488(g) of the Higher Education Opportunity Act. This policy must be included in the annual security report. This act and amendment requires institutions that maintain an on-campus student housing facility to establish, for students who reside in an on-campus student housing facility, both a missing student notification policy that allows students to confidentially register a contact person, and procedures for notifying a missing student's contact person.

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Students, employees, and others may report a missing student to one of the following university officials:

- Director of Campus Safety (706-233-7702 or Campus Extension 7702)
- Dean of Students (706-233-7231 or Campus Extension 7231)
- Director of Residence Life (706-233-7315 or Campus Extension 7315)

After normal business hours, Monday-Friday 8:00-5:00 (excluding holidays), such reports should be made immediately to the Campus Safety Emergency Line at 706-233-7911 or Campus Extension 7911.

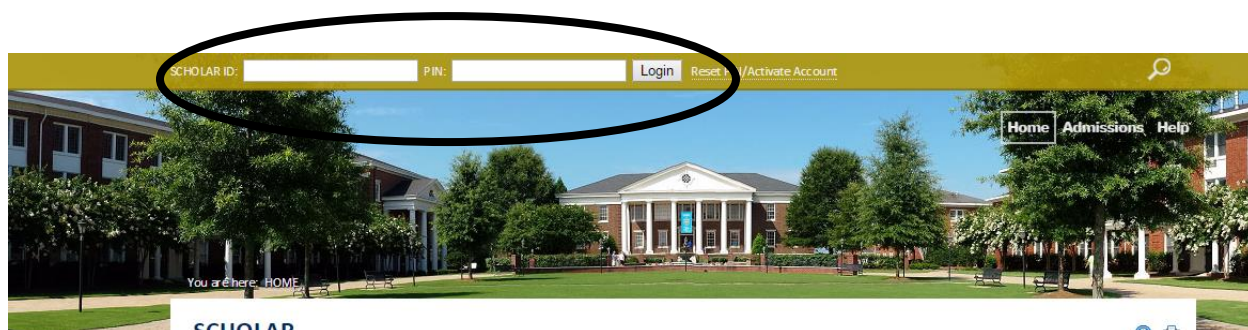
Following receipt of a missing student report, university officials will immediately notify the Campus Safety Office, who will investigate to determine if the student is actually missing.

If the student has designated an emergency contact person, the college will notify that individual. Shorter University students can confidentially designate an emergency contact person with the Dean of Students Office. This information will be confidentially maintained by the Dean of Students office. Regardless of whether a student registers an emergency contact person, the Campus Safety Office will be notified in the event that the student is determined to be missing.

By law, the parent/guardian of students who are under 18 and not legally emancipated will be notified in the event that the student has been reported missing for 24 hours.

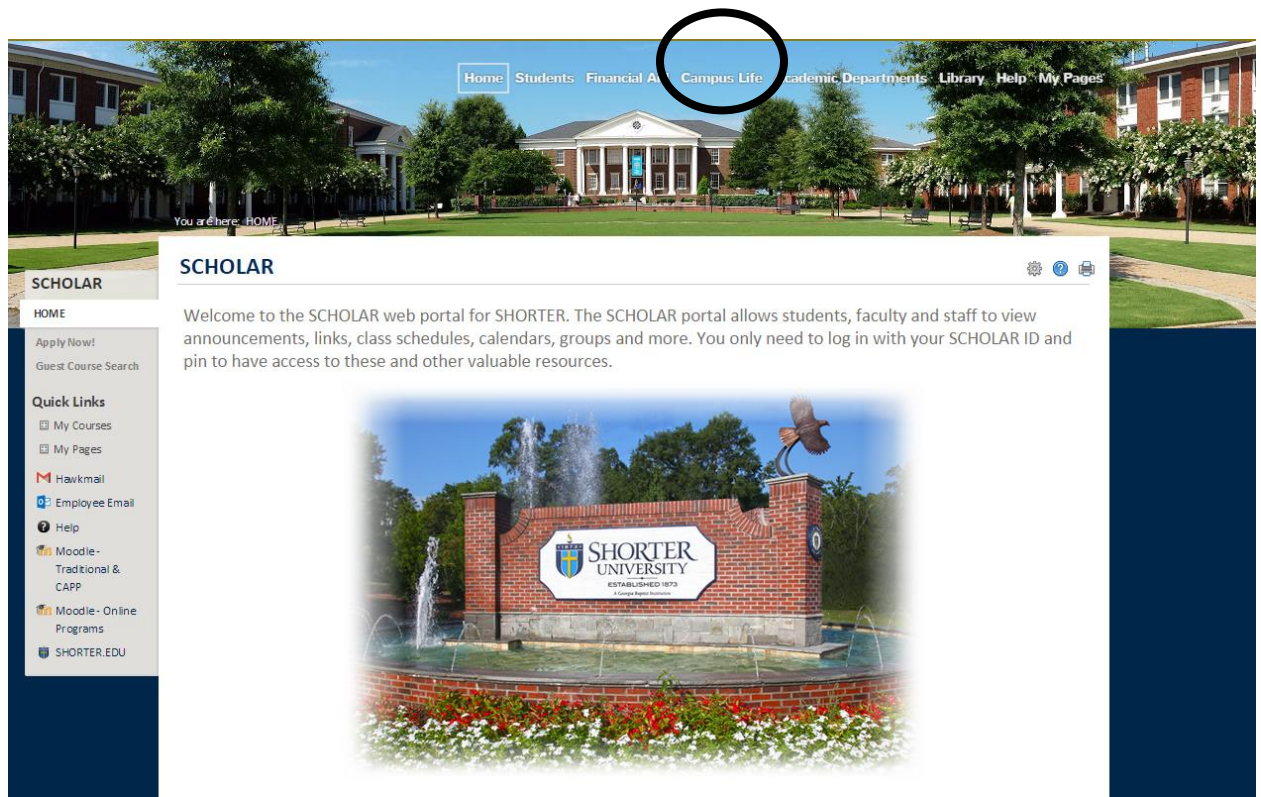
Accessing Emergency Contact Form

- (1) Access the Shorter University Scholar portal by using the link: <https://scholar.shorter.edu>
- (2) Sign in using your assigned **Scholar ID** (Shorter University Identification Number) and **password** in the appropriate spaces located at the very top of the page.



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(3) Once you are logged in, select the **Campus Life** tab at the top of the page.



(4) Select **Residence Life** on the left side of the page.

Home Students Financial Aid Pay My Bill **Campus Life** Academic Departments Library Help My Pages

You are here: Campus Life > Home

Campus Life

Official Communication

IMPORTANT!! Check SCHOLAR to see more information about events, activities and important University information on these pages. Please continue to check your school issued email address for updates, notices and communication from administrators, professors and staff.

Weekly Announcements

Student Life Forms

Student Government Association

SGA forms below can be completed and submitted to the SGA Office in Fitton Student Union or brought to the SGA Meetings on Wednesdays at 5:15 p.m. in Austin Moses Room.

SGA Sound System Request Form (.docx, 16K)

SGA Constitution - Allotments (.docx, 17K)

Student Documents

Student Worker Requirements (.pdf, 12K)

Traffic Appeal Form (.doc, 27K)

Please submit to the Office of Student Affairs.

SU Handbook 2014-2015 (.docx, 214K)

This is the Shorter Student Handbook for the 2014-2015 school year. As a

Calendar

Wednesday, 4 February
[LIBRARY HOURS - CLICK HERE](#)

Thursday, 5 February
[LIBRARY HOURS - CLICK HERE](#)

Friday, 6 February
[LIBRARY HOURS - CLICK HERE](#)

Saturday, 7 February
[LIBRARY HOURS - CLICK HERE](#)

Sunday, 8 February
[LIBRARY HOURS - CLICK HERE](#)

Monday, 9 February
[LIBRARY HOURS - CLICK HERE](#)

Tuesday, 10 February
[LIBRARY HOURS - CLICK HERE](#)

Wednesday, 11 February
[LIBRARY HOURS - CLICK HERE](#)

Thursday, 12 February
[LIBRARY HOURS - CLICK HERE](#)

Quick Links

- My Courses
- My Pages
- Hawkmail
- Employee Email
- Help
- Moodle
- SHORTER.EDU

(5) Scroll down to the bottom of the page and select **Emergency Contact** under **Important Forms**.

Important Forms

Residence Life Forms

Emergency Contact

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(6) Follow the instructions to fill out the form and click **submit**.

Alcohol and Other Drug Policies and Educational Policies

Possession or Use of Alcoholic Beverages (For additional information see the SU Student Handbook)

No alcohol is permitted on the Shorter University campus. **Any student on the campus who is in possession of or under the influence of alcohol will be charged with a violation of university policy and/or state law.** The minimum legal drinking age in Georgia is 21 years old (*Georgia Criminal Code 3-3-23.1*).

Possession, Sale, and/or Consumption of Narcotics, Stimulants, Hallucinogens, or Solvents (For additional information see the SU Student Handbook)

The university does not permit the possession, consumption, ingestion, injection, or inhalation (without prescription or medical authorization) of substances that have the capacity to change a person's mood, behavior, or mind, or modify and relieve pain, such as, but not limited to, marijuana, opiates, amphetamines, barbiturates, hallucinogens, psychedelics, or solvents. Any student or students found to be in conflict with the above will be referred to the dean of student's office where the process defined in the SU Student Handbook will be followed. The sanction may result in suspension or expulsion from Shorter University and/or referral to the criminal process. **Any student or students found to be in violation of local, state, and federal narcotics laws will be subject to arrest and prosecution through the proper criminal process.**

Drug Abuse (For additional information see the Faculty and Staff Handbook)

The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited at Shorter University. Further, consistent with the Drug Free Work Place Act of 1988, the university has incorporated the requirements that, as a condition of employment, all employees must abide by Shorter's policy against drug abuse and must notify the university within five days of any conviction for violating any criminal drug law by an action in the workplace. Violation of Shorter's Drug Abuse Policy will be considered cause for termination of employment. Shorter's Drug Abuse Policy is distributed annually by the Human Resource Office.

Parent Notification for Drug and Alcohol Violations (For additional information see the SU Student Handbook)

In accordance with the Higher Education Amendments of 1998 to the Family Educational Rights and Privacy Act (FERPA) of 1974, Shorter University may notify a parent or legal guardian of a student under 21 years of age when the student has been found guilty through disciplinary channels of violating any Shorter University rule regarding alcohol or illegal drugs. Notification decisions will be based on the severity of the incident and any prior incidents involving alcohol or drugs.

Alcohol and Drug Related Resources and Community Support

Student Support Services (For additional information see the SU Student Handbook)

The mission of Student Support Services is to promote student success, personal and spiritual development and academic excellence by offering assistance and support in areas that may limit a student's ability to perform at their optimal level. Furthermore, our goal is to encourage success beyond the time spent here at Shorter University by teaching skills and habits for personal and professional success. Personal counseling (individual, group, academic) is offered through the office of Student Support Services by a licensed counselor. Counseling services focuses on learning and education of the whole person. Through counseling and other activities, we strive to assist students in identifying, understanding and solving problems. Although Counseling Services does not provide treatment services for alcohol and drug use/abuse, the Director of Student Support Services will meet with students seeking such treatment for a brief time to provide support, assess the students' needs, and assist them with referrals to off-campus resources.

All enrolled students are eligible for services. Counseling is confidential according to state and professional guidelines. There are no additional fees for services.

For more information, call 706-233-7417 or Campus Extension 7417 or visit the Student Support Services office upstairs in the Fitton Student Union.

The Wellness Committee

The Wellness Committee consists of faculty and staff.

Annual Health Information Fair

An Annual Health Information Fair is held each fall. This brings health information and resources from the community that students can utilize during their college life and beyond. For more information, contact Student Health Services (706-233-7278 or Campus Extension 7278).

Weapons Policy

For additional information see the SU Student Handbook.

Shorter University is committed to maintaining a safe and secure environment in which to conduct educational activities and house its students. This policy is one step towards reducing the risk of injury or death associated with intentional or accidental use of weapons.

All members of the University community, including faculty, staff, and students, as well as visitors to Shorter University, are prohibited from possessing firearms, explosives, or weapons (hereafter collectively referred to as "weapons") on the premises of the University or in any building under University control or at any university-sponsored event without the explicit authorization of Shorter University, whether or not a federal or state license to possess the same has been issued to the possessor. This policy extends to the storage of weapons in personal automobiles.

Definitions

- **Firearm-** Any device that shoots a bullet, pellet, flare, tranquilizer, spear dart, paintball, or other projectile, whether loaded or unloaded, including those powered by CO2. This includes, but is not limited to, guns, air guns, pistols, revolvers, rifles, cannons, etc. and any ammunition for any such device.
- **Weapon-** Any device that is designed to or traditionally used to inflict harm. This includes, but is not limited to: 1) firearms, slingshots, switchblades, daggers, blackjacks, brass knuckles, bows and arrows, hand grenades, hunting knives, nun-chucks, throwing stars, etc.; 2) any object that could be reasonably construed as a weapon; 3) any object legally controlled as a weapon or treated as a weapon under the laws of the State of Georgia
- **Explosives-** Any chemical compound or mechanical mixture that contains any oxidizing and combustible units, or other ingredients, in such proportion, quantities or packing that an ignition by fire, friction, concussion, percussion, or detonator, or any part of the compound or mixture, may cause a sudden generation of highly heated gases that results in gaseous pressures capable of producing destructive efforts on contiguous objects or of destroying life or limb. This includes, but is not limited to, **firecrackers and all fireworks**, black powder, dynamite, etc. as well as detonating devices such as detonators, blasting caps, timers, incendiary wire, and the like.

Any students, faculty, or staff member violating this policy shall be subject to the disciplinary policies and procedures applicable to students, faculty, or staff. Additionally, possession of unlicensed firearms or weapons may lead to criminal prosecution by the appropriate jurisdiction.

Hazing Policy

Shorter University defines hazing as any activity expected of someone joining a group (or to maintain full status or leadership position in a group) that humiliates, degrades, or risks emotional and/or physical harm, regardless of the person's willingness to participate. Hazing activities are typically defined as actions taken, or situations created intentionally or unintentionally by an individual or group, whether on or off-campus, to produce mental or physical discomfort, embarrassment, harassment or ridicule in another person or group, regardless of the consent of the participants. Any act that interferes with regularly scheduled classes or academic pursuits of a student may also be defined as hazing.

Shorter University will not tolerate hazing in any form. All acts of hazing by any organization, member, and/or alumni are specifically prohibited.

Reporting Hazing

Any Shorter University faculty member, coach, or other employee who becomes aware of hazing activity or suspected hazing activity is **required** to report to the Director of Residence Life and Associate Dean of Students.

All students who become aware of hazing activity or suspected hazing activity should report such to the Director of Residence Life and Associate Dean of Students.

All reports of hazing will be taken seriously. Student Affairs staff will investigate all complaints and take appropriate action upon confirmation of a violation.

Hazing Sanctions

- Any Shorter University employee violating the University Hazing policy shall be subject to disciplinary action by the Human Resources Office up to and including termination.
- Any Shorter University students, student organizations, and athletic teams who violate the University Hazing policy or engage in hazing activities shall be subject to disciplinary action by the Student Conduct Office. Sanctions can range from organizational loss of recognition to suspension to expulsion for individuals.
- Any Shorter University employee or student who violates applicable local and state laws shall face appropriate legal action.
- Any person who violates the Georgia SB 85, “Max Gruver Act”, shall be guilty of a misdemeanor of a high and aggravated nature.

2025 Statement of Hazing Activity

There were no reported incidents of hazing or suspected hazing during the 2025 calendar year.

Fire Safety

Student Housing Facility Fire Safety Systems

Fire alarms are monitored 24 hours/day, seven days/week by Campus Safety. Information on specific residential buildings is posted on the chart on following pages. A majority of university buildings are equipped with automatic fire detection and alarm systems that are constantly monitored by staff at Campus Safety.

Buildings are equipped with a variety of features that are designed to detect, stop, and/or suppress the spread of a fire. A door can be the first line of defense against the spread of smoke or fire from one area to another. Some doors, such as fire doors in corridors or stairwells of residence halls, are designed to stand up to fire longer than those of an individual room. It is important that these doors are closed for them to work. Additionally, if a door has a device that automatically closes the door, it should NOT be propped open. DO NOT obstruct sprinkler heads with materials such as clothing hanging from the piping. Smoke detectors cannot do their job if they are disabled or covered by the occupant, which is a violation of university policy. **Smoking is not permitted in any Shorter University building.**

On-Campus Student Housing Buildings Fire Safety Systems: The following on-campus student housing buildings are equipped with a Simplex fire protection system including pull stations, smoke detectors, and audio/visual indicators in hallways. Also, one 120-volt smoke detector is located in each bedroom.

- Cooper Hall
- Van Hoose Hall
- Alumni Hall
- Roberts Hall
- Hazel Hall
- Bagley Hall

On-Campus Student Housing Buildings Fire Safety Systems: The following on-campus student housing buildings are equipped with a fire protection sprinkler system complete with pull stations, supervisory/control valve tamper switches and water flow alarm devices. Also, one 120-volt smoke detector is located in each bedroom.

- Newman Hall
- New Dorm Hall
- Townes Hall
- Mallery Hall
- Gwaltney Hall
- Bass A, B, C Village
- Thornwood House

Reporting a Fire

Persons reporting a fire are encouraged to call 706-233-7911 or Campus Extension 7911. If there is a fire in your area and the alarm has not sounded, you should immediately activate a local fire alarm pull station.

Evacuation of Student Housing Facilities in the Event of a Fire

- Remain calm and close the windows in the room.
- Take only clothing that will be needed for the type of weather conditions that exist. Do not try to collect personal items to take with you.
- Turn off any electrical items you may have on at the time, including lights and stove/oven.
- Stay low if you are going through smoke or toxic fumes.
- Leave by the nearest exit. When a fire alarm is active any door to the building may be used to exit as long as it is safe to do so.
- Do not use elevators. Use only the stairs.
- Never attempt to go back into the building even if the alarm stops sounding. Wait until Campus Safety Personnel have cleared the building and given permission to re-enter.
- In an actual emergency if you are trapped and not able to exit a room or the building, yell for help and call Campus Safety at 706-233-7911 or Campus Extension 7911 using a

phone in the building or your cell phone. Be sure you can give your location in the building as best as you can so an officer can locate and assist you.

Fire Safety Improvements and Upgrades

Shorter University Campus Safety, Facilities, the Office of Residence Life, and the Dean of Students Office annually review the fire systems in our residence halls and will make upgrades, repairs, or revisions, when problems are identified. Shorter University constantly seeks to improve the quality of our Fire Safety Systems through upgrades and expansion.

Health and Safety Checks

Shorter University believes that residence halls should be a clean and safe environment in which to live. In an effort to minimize chances of health problems, fire, and/or bodily injury, health and safety checks will be conducted by Residence Life staff to focus on potentially hazardous situations within residence halls. Normally, these checks are conducted when the residence halls are closed for breaks.

Fire Safety: Education and Training

Fire Drills in Student Housing Facilities

Fire drills are held annually for each residence hall. Fire drills are a mandatory supervised evacuation of a building for fire. Fire drills are scheduled with Campus Safety and individual residence hall staff.

Residence Hall fire drills were conducted according to the schedule below:

09/30/25	Roberts, Newman, Bagley Halls
10/02/25	Alumni, Van Hoose, Cooper, Hazel Halls
10/22/25	Townes, Gwaltney, Mallary Bass A/B/C

Fire Safety Training

All Resident Assistants receive fire safety related training at the start of each school year. Maintenance employees receive fire safety training as part of their ongoing OSHA training. Other employees receive fire safety training through the designated building coordinator.

Fire Safety Education

All residence halls are equipped with fire detection and firefighting equipment. All residents should familiarize themselves with the emergency escape plan for their residence hall.

Throughout the year, fire alarm systems will be tested to ensure that they are in working order. When an alarm sounds, all occupants must evacuate the facility for their own safety and so fire fighters may work undisturbed. In the event of an actual fire, the local fire department will notify

residents when it is safe to re-enter a building. Students should assume all alarms are actual emergencies and respond accordingly.

Fire Safety: Items Prohibited in Residence Halls

Items not Allowed in Residence Halls

While the Office of Residence Life reserves the right to make determinations about the appropriateness of items within the residence community, in general, students are prohibited from possessing or using the following items in the residence halls or on the Shorter University campus unless otherwise authorized:

- Candles, candle warmers, or incense
- Dangerous and/or other flammable chemicals
- Hookahs, E-cigarettes, vapors
- Household items that include but are not limited to: halogen lamps, sun lamps, space heaters (including Polonis fan type units), hot plates, clothes washers and dryers, external antennas, and water beds
- Kitchen appliances/items. This includes but is not limited to: toaster and toaster ovens (note: these items are permitted in residence hall rooms that are equipped with full kitchens), electric skillets, George Foreman-style grilling machines, portable stove burners, non-thermostat controlled coffee makers, and refrigerators larger than 4.5 cubic feet

Smoking

Smoking is prohibited in all campus buildings and on all campus property.

Fire Safety: Right-to-Know

Disclosure of Fire Safety Standards and Measures

Annual Fire Safety Reports on Student Housing Required

Each eligible institution participating in any program under this title that maintains on-campus student housing facilities shall, on an annual basis, publish a fire safety report, which shall contain information with respect to the campus fire safety practices of that institution, including:

- (1) Statistics concerning the following in each on-campus student housing facility during the most recent calendar years for which data are available:
 - The number of fires and the cause of each fire;
 - The number injuries related to a fire that results in treatment at a medical facility;
 - The number of deaths related to a fire; and
 - The value of property damage caused by a fire;
- (2) A description of each on-campus student housing facility fire safety system, including the fire sprinkler system
- (3) The number regular mandatory supervised fire drills

- (4) Policies or rules on portable electrical appliances, smoking, and open flames (such as candles), procedures for evacuation, and policies regarding fire safety and education training programs provided to students, faculty, and staff

- (5) Plans for future improvements in fire safety, if determined necessary by such institution

Prior to October 1st, 2010 and annually Shorter University will publish an annual fire safety report to be included within the annual Campus Safety Report (Clery Report), which will include information with respect to the campus fire safety practices and standards established by Shorter University. Information for this report will be solicited from the Campus Safety Office, Facilities, and the Office of Residence Life.

Report to the Secretary

Each eligible institution participating in any program under this title shall, on an annual basis, submit to Secretary a copy of the statistics required to be made available under paragraph (1) (A). **The Director of Campus Safety will be responsible for submitting these statistics to the Secretary of Education.**

Current Information to Campus Community

Each eligible institution participating in any program under this title shall:

- Make, keep, and maintain a log, recording all fires, in on-campus student housing facilities,
- Make annual reports to the campus community on such fires.

Responsibilities of the Secretary

The Secretary shall:

- (1) Make the statistics submitted under paragraph (1)(A) to the Secretary available to the public; and
- (2) In coordination with nationally recognized fire organizations and representatives of institutions of higher education; representatives of associations of institutions of higher education, and other organizations that represent and house a significant number of students:
 - Identify exemplary fire safety policies, procedures, programs, and practices, including the installation, to the technical standards of the National Fire Protection Association, of fire detection, prevention, and protection technologies in student housing, dormitories, and other buildings
 - Disseminate the exemplary policies, procedures, programs, and practices described in clause (I) to the Administrator of the United States Fire Administration;
 - Make available to the public information concerning those policies, procedures, programs, and practices that have proven effective in the reduction of fires; and
 - Develop a protocol for institutions to review the status of their fire safety systems.

Rules of Construction

Nothing in this subsection shall be construed to:

- (1) Authorize the Secretary to require particular policies, procedures, programs, or practices by institutions of higher education with respect to fire safety, other than with respect to the collection, reporting, and dissemination of information required by this subsection
- (2) Affect section 444 of the General Education Provisions Act (the Family Educational Rights and Privacy Act of 1974) or the regulations issued under section 264 of the Health Insurance Portability and Accountability Act of 1996
- (3) Create a cause of action against any institution of higher education or any employee of such an institution for any civil liability; or
- (4) Establish any standard of care.

Compliance Report

The Secretary shall annually report to the authorizing committees regarding compliance with this subsection by institutions of higher education including an up-to-date report on the Secretary's monitoring of such compliance.

Evidence

Notwithstanding any other provisions of law, evidence regarding compliance or noncompliance with this subsection shall not be admissible as evidence in a proceeding of any court, agency, board, or other entity, except with respect to an action to enforce this subsection.

Frequently Asked Questions

Does the Office of Campus Safety have powers of arrest or are they just a security department?

No, the Office of Campus Safety does not have powers of arrest. However, the Director of Campus Safety is a duly sworn officer empowered by Georgia Statute to enforce laws within our jurisdiction. Please remember, safety is our number one priority.

How safe is the campus?

We think that campus is safe, but we realize that incidents can occur. No community is totally crime free, and we are no exception. We take every reasonable measure to ensure that all members of our community are safe and our community is violence free. The thing to remember is that crime prevention on campus is everyone's responsibility. Every community member should take proactive steps to become prepared for campus living.

What services does the Office of Campus Safety provide?

In addition to providing a full range of law enforcement services, the department provides programs in crime prevention and personal safety. We provide safety and risk management programs. We provide limited motorist assistance that includes portable jump start kits. While

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we do not offer a formal escort service, we are happy to assist members of the community with this need upon request and officer availability.

What about the officers? What is their training and experience?

Officers are trained in many specialty areas such as emergency response, medical response, and policies and procedures found in the manual.

What are the most prevalent crimes on campus?

Theft is the number one crime on *most* college campuses. The majority of thefts are related to unattended property and rooms left unlocked. Alcohol related crimes compose a significant portion of each year's crime report.

What happens if I am arrested or get in trouble?

All persons on university property, including students, faculty, staff, and visitors, are subject to the same laws and regulations. Incidents on campus involving students may be referred through the Vice President of Student Affairs Office and the Office of Student Conduct.

When should I contact Campus Safety and why?

Campus Safety officers are on duty 24 hours a day, 365 days a year, and should be contacted to report any suspicious or criminal activity. They must also be notified of any emergencies occurring on campus. Questions regarding motor vehicle regulations or laws, parking issues, or traffic control needs should be directed to the Office of Campus Safety. **To report crimes or emergencies please call 706-233-7911 or Campus Extension 7911.**

Criminal Offenses- 2025 Clery Crime Data

These charts include offenses that were reported to the Shorter University Office of Campus Safety and to any official of Shorter University who has significant responsibilities for student and campus activities. Those offenses are compiled in accordance with the provisions of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act for the listed locations;

Shorter University Main Campus	315 Shorter Avenue	Rome, Georgia 30165
Shorter University School of Education	105 Shorter Avenue	Rome, Georgia 30165
Shorter University School of Nursing	103 Shorter Avenue	Rome, Georgia 30165
Shorter University School of Art	4 Horseleg Creek Road	Rome, Georgia 30165

Criminal Offenses - On campus

 screen instructionFor each of the following criminal offenses, enter the number reported to have occurred On Campus.

Criminal offense	Total occurrences On campus		
	2023	2024	2025
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0
c. <u>Rape</u>	2	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	1
h. <u>Aggravated assault</u>	2	1	0
i. <u>Burglary</u>	1	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	1
k. <u>Arson</u>	0	0	0

Criminal Offenses - On-campus Student Housing Facilities

 screen instructionOf those criminal offenses reported to have occurred On Campus, enter the number that occurred in On-campus Student Housing Facilities.

Criminal offense	Total occurrences in On-Campus Student Housing Facilities		
	2023	2024	2025
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0
c. <u>Rape</u>	2	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0

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h. <u>Aggravated assault</u>	1	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0
k. <u>Arson</u>	0	0	0

Criminal Offenses - Public Property

 [screen instruction](#)

For each of the following criminal offenses, enter the number reported to have occurred on Public Property.

Criminal offense	Total occurrences on Public Property		
	2023	2024	2025
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0
k. <u>Arson</u>	0	0	0

Arrests

These charts include offenses that were reported to the Shorter University Office of Campus Safety and to any official of Shorter University who has significant responsibilities for student and campus activities. Those offenses are compiled in accordance with the provisions of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Arrest statistics for three offense categories for 2021, 2022, and 2023 are listed below. “Liquor law violations” primarily consist of underage possession or consumption of alcoholic beverages, and do not include driving while impaired or under the influence of alcohol, or public drunkenness.

Arrests - On campus

[screen instruction](#)

Enter the number of Arrests for each of the following crimes that occurred On Campus.

Crime	Number of Arrests		
	2023	2024	2025
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Arrests - On-campus Student Housing Facilities

[screen instruction](#)

Of those Arrests for crimes that occurred On Campus, enter the number of crimes that occurred in On-campus Student Housing Facilities for each of the following categories.

Crime	Number of Arrests		
	2023	2024	2025
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Arrests - Public Property

[screen instruction](#)

Enter the number of Arrests for each of the following crimes that occurred on Public Property.

Crime	Number of Arrests		
	2023	2024	2025
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Disciplinary Actions

The university is also required to report referrals for disciplinary proceedings for alcohol, drug, and weapons law violations in these statistics.

Disciplinary Actions - On Campus

[screen instruction](#)

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime	Number of persons referred for Disciplinary Action		
	2023	2024	2025
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	1
b. <u>Drug abuse violations</u>	0	2	7
c. <u>Liquor law violations</u>	0	4	28 ✓

Disciplinary Actions - On-campus Student Housing Facilities

[screen instruction](#)

Enter the number of persons referred for disciplinary action for crimes that occurred in On-campus Student Housing Facilities for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime	Number of persons referred for Disciplinary Action		
	2023	2024	2025
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	7
c. <u>Liquor law violations</u>	0	4	1

Disciplinary Actions - Public Property

[screen instruction](#)

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime	Number of persons referred for Disciplinary Action		
	2023	2024	2025
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Hate Crimes

The Hate Crime statistics are separated by category prejudice. The numbers for most of the specific crime categories are part of the overall statistics reported for each year. The only exceptions to this are the addition of simple assault, intimidation, and any other crime that involves bodily injury that is not already included in the required reporting categories. If a hate crime occurs where there is an incident involving intimidation, vandalism, larceny, simple assault, or other bodily injury, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the compliance document. Note: A hate or bias related crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender's bias. For example, a subject assaults a victim, which is crime. If the facts of the case indicate that the offender was motivated to commit the offense because of his/her bias against the victim's race, sexual orientation, gender, religion, ethnicity, or disability, the assault is then also classified as a hate/bias crime.

Hate Crimes - On campus

[screen instructions](#)

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred On campus. Then break down each total by category of bias (e.g., race, religion).

YEAR 2025

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0

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YEAR 2024

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0

YEAR 2023

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0

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i. <u>Burglary</u>	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0

Reported Hate Crimes: On-Campus Student Housing Facilities

Hate Crimes - On-campus Student Housing Facilities

 [screen instructions](#)

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred in On-Campus Student Housing Facilities. Then break down each total by category of bias (e.g., race, religion).

YEAR 2025

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0

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YEAR 2024

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0

YEAR 2023

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0

Reported Hate Crimes: Public Property

Hate Crimes - Public Property

[screen instructions](#)

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred on Public Property. Then break down each total by category of bias (e.g., race, religion).

YEAR 2025

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0

YEAR 2024

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0

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i. <u>Burglary</u>	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0

YEAR 2023

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0

Shorter University Residence Hall Fire Summary

Fires - Summary

[screen instructions](#)

S/N	Name of Facility	2023			2024			2025		
		Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths
1	Bass Village A	0			0			0		
2	Bass Village B	0			0			0		
3	Bass Village C	0			0			0		
4	Gwaltney Hall	0			0			0		
5	Townes Hall	0			0			0		
6	Mallary Hall	0			0			0		
7	Hazel Hall	0			0			0		
8	Newman Hall	0			0			0		
9	Roberts Hall	1	0	0	0			0		
10	Alumni Hall	0			0			0		
11	Van Hoose Hall	0			0			0		
12	Cooper Hall	0			0			0		
13	Bagley Hall	0			0			0		
14	Thornwood Student House				0					
Total		1	0	0	0	0	0	0	0	0

Violence Against Women Act (VAWA)

The Violence Against Women Act is a broad-based law formulated in 1994 in response to the increasing violence against women in America. The Act has provisions starting from funding of domestic-violence programs to new civil rights remedies for women who were victims of gender-based attacks.

VAWA Offenses - On Campus

[screen instructions](#)

For each of the following crimes, enter the number reported to have occurred On Campus.

Crime	Total occurrences On Campus		
	2023	2024	2025
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	1	0	0
c. <u>Stalking</u>	0	0	1

VAWA Offenses - On-campus Student Housing Facilities

[screen instructio](#)

For each of the following crimes, enter the number reported to have occurred in On-campus Student Housing Facilities.

Crime	Total occurrences in On-campus Student Housing Facilities		
	2023	2024	2025
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	1

VAWA Offenses - Public Property

[screen instructio](#)

For each of the following crimes, enter the number reported to have occurred on Public Property.

Crime	Total occurrences on Public Property		
	2023	2024	2025
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	1	0	0

Unfounded Crimes

A crime is “unfounded” if a reported crime is investigated by law enforcement authorities and found to be false or baseless, meaning that the crime did not occur or was never attempted. Only sworn or commissioned law enforcement personnel may unfound a crime.

Unfounded Crimes

[screen instructio](#)

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.

	Number		
	2023	2024	2025
a. <u>Total unfounded crimes</u>	0	0	0